

Information on the processing of personal data

Dear Business Partner,

The protection of your personal data is of great importance to us. In accordance with the current EU General Data Protection Regulation (GDPR), we are obligated to inform you for what purpose our company collects, stores or discloses data. The information also tells you which rights you have in terms of data protection.

Responsibility for the collection of data

Responsible for data processing is:

Company: bbg bitbase group GmbH
Address: Am Heilbrunnen 47, 72762 Reutlingen
Contact details: mail@bitbasegroup.com
Phone: +49 (0) 7121 680849-0

You can reach the responsible data protection officer at:

Markus Vatter
bbg bitbase group GmbH
Am Heilbrunnen 47, 72762 Reutlingen
datenschutz@bitbasegroup.com

Purpose of the data processing

Data processing is carried out on the basis of legal requirements in order to establish a business relationship between you and us and to fulfil the associated obligations.

For this purpose, we process your personal data, in particular your contact data.

This includes title, first name, surname, e-mail, which we collect according to the information provided by you (e.g. via a business card) or complete on the basis of our own research. If the SEPA direct debit mandate has been selected as the payment method, we collect the following additional information in order to carry out the direct debit collection and to be able to refund credits: Name of the account holder(s), address data of the account holder(s), credit institution and IBAN.

The collection of your data is necessary in order to exchange personalised information with you about our products, offers, orders or other topics relating to our business relationship. If the necessary information is not provided, careful support cannot be provided by us.

Recipients of your data

We only keep your personal data for as long as is necessary to carry out the treatment.

We store your personal data for the above-mentioned purposes and only for as long as is necessary. Your data will be processed for the first time from the time of collection, insofar as you or a third party provide it to us.

We will only transfer your personal data to third parties if this is permitted by law or if you have given your consent. Recipients of your personal data may include credit agencies (e.g. Schufa, Creditreform) to determine creditworthiness or payment default risks, and authorities to clarify legal disputes. In individual cases, data may be transferred to other authorised recipients. Should we wish to process your personal data for a purpose not previously mentioned, we will inform you of this beforehand within the framework of the legal provisions.

We delete your personal data when the contractual relationship with you has ended, all mutual claims have been fulfilled and there are no other legal obligations to retain data or legal justification reasons for the storage. These include, among others, retention obligations from the German Commercial

Code (HGB) and the German Fiscal Code (AO).

This means that we will delete your personal data at the latest after the expiry of the statutory retention obligations, which is usually 10 years after the last transmission of a document.

Your rights

You have the right to obtain information about the personal data concerning you. You can also request the correction of incorrect data.

In addition, you have the right to delete data, the right to restrict data processing and the right to data portability under certain conditions.

The processing of your data is based on legal regulations. Only in exceptional cases do we need your consent. In these cases, you have the right to revoke consent for future processing.

You also have the right to complain to the competent data protection supervisory authority if you consider that the processing of your personal data is not lawful.

The address of the supervisory authority responsible for us is:

The State Commissioner for Data Protection and Freedom of Information of Baden-Württemberg.

P.O. Box 10 29 32, 70025 Stuttgart

Königstraße 10a, 70173 Stuttgart

Tel.: 0711/61 55 41 - 0

E-mail: poststelle@lfdi.bwl.de

Legal basis

Fulfilment of (pre-)contractual obligations (Art 6. para. 1 (b) GDPR)

The data processing of personal data is based on Art. 6 para. 1 (b) GDPR and thus for the fulfilment of contractual or pre-contractual obligations, in particular in connection with the sale and distribution of our goods and services, as well as all necessary activities (e.g. customer management).

Safeguarding legitimate interests (Art. 6 para. 1 (f) GDPR)

The data processing of personal data is based on Art. 6 (1) (f) GDPR and is thus carried out to protect our legitimate interests or those of third parties.

Fulfilment of legal obligations (Art. 6 para. 1 (c) GDPR)

The processing of personal data may be necessary in part for the purpose of fulfilling various legal obligations and requirements to which we are subject, e.g. from the German Commercial Code or the German Fiscal Code.

Consent (Art. 6 para. 1 (a) GDPR)

In individual cases, you may have given us consent to process your data. In this case, the processing will be carried out in accordance with the purposes and to the extent agreed in the declaration of consent. Consent given, e.g. for sending a newsletter, can be revoked at any time with effect for the future. To do so, please contact our data protection officer. Please note that processing that took place before the revocation is not affected by the revocation and, under certain circumstances, data processing may still be possible, at least in part, on the basis of a different legal basis.